

COOPERATION PROGRAMME INTERREG V-A GREECE - BULGARIA 2014-2020

M I N U T E S

Project: “Policies for Enhancing Access to Health Services in Deprived Areas”

Acronym: “THE HEALTHY MUNICIPALITY”, MIS CODE 5011021

**Transnational Meeting & Project Steering Committee
Fillyra-Municipality of Arriana (GR), January 8th 2019**

Date: Tuesday, 8th of Jan 2019

Time: 10:30 a.m - 17:00 p.m

A G E N D A of the Meeting and PSC

10:00	10:30	Registration
10:30	10:45	Welcome Speech by the Mayor of Arriana, Mr. Amet Ritvan
10:45	11:00	Overview of the agenda and the overall Project Progress
11:00	11:45	Analysis of the WP1 /Management & Coordination/ & WP2 /Communication and Dissemination/ , Activities’ Progress - by LB and PB7 respectively
11:45	12:00	Deviations /Solution Recommendation /Set of solid deadlines
12:00	12:30	Short Coffee Break
12:30	13:00	Analysis of the WP3/Stocktaking/ Activities’ Progress - by PB5
13:00	13:15	Deviations /Solution Recommendation /Set of solid deadlines
13:15	13:45	Analysis of the WP4 /Developing Tools - EWS/ Progress- by PB8
13:45	14:00	Deviations /Solution Recommendation /Set of solid deadlines
14:00	15:00	Lunch Buffet
15:00	15:15	Presentation of the D3.X.1: PB2,PB5,PB6 (TBC by the involved PBs)-Remarks
15:15	15:30	Discussion for the D3.X.2: PB5,PB6 (TBC by the involved PBs)-Recommendations
15:30	15:45	Review of the WP5 /Designing Local PreventionPolicies&PT/ - by PB6
15:45	16:00	Review of the WP6 /Evaluation and Mainstreaming/ - by PB2
16:00	16:30	Discussion for the overall progress of the project - Update of the Timetable
16:30	17:00	Summing up, set of the date for the next meeting
17:00		End of the Meeting/PSC

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List of Participants

Body/Beneficiary	Participant
LB1: ANRO-Regional Development Agency of Rodopi	<ul style="list-style-type: none"> Efstathios Kefalidis Kyriaki Afentoulidou
PB2: Aristotle University of Thessaloniki, Department of Economics / Special Account for Research Funds	<ul style="list-style-type: none"> Styliani Kostopoulou Evaggelia Stergiou
PB3: Municipality of Arriana (P3)	<ul style="list-style-type: none"> Eleni Fotiadou Nikolitsa Gartsoni Spyridon Arseniou
PB4: Municipality of Iasmos	<ul style="list-style-type: none"> Christina Bouka Marina Karouni
PB5: Agency for Transnational Training and Development	<ul style="list-style-type: none"> Sakis Karamoschos Depy Karamitopoulou
PB6: Regional Health Inspectorate	<ul style="list-style-type: none"> Teodora Pehlivanova Nely Stefanova
PB7: Association of Rhodope Municipalities	<ul style="list-style-type: none"> Zlatka Nikolova
PB8: Municipality of Krumovgrad	<ul style="list-style-type: none"> Ivaylo Mitkov
PB9: Municipality of Momchilgrad	<ul style="list-style-type: none"> Sevdalin Ognyanov Gyusyum Nurtin Azhda Ferad
General Hospital of Komotini 'SISMANOGLEIO'	<ul style="list-style-type: none"> Konstantinos Goutzioulis Panagiotis Michailidis

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MINUTES

On Tuesday 07th of Jan 2019, the Municipality of Arriana hosted the 4th transnational meeting and the Project Steering Committee (PSC) of the project: “Policies for Enhancing Access to Health Services in Deprived Areas” (acronym: ‘THE HEALTHY MUNICIPALITY’).
Meeting venue: Municipal Council Hall. Duration: from 10.30 to 17.00. Participants: 19

Starting with a welcoming speech, Mr. Efstathios Kefalidis - General Manager of ANRO SA and Project Manager of the LB - expressed his sincere pleasure to meet the project representatives and passed the floor to the expert of the PB3, Dr. Spyridon Arseniou who also welcomed the participants to Fillyra, seat of Arriana Municipality. He underlined the importance of the presence of representatives by the General Hospital of Komotini. The General Hospital of Komotini ‘SISMANOGLEIO’ is actively supporting the two Greek Municipalities, PB3: Arriana and PB4: Iasmos, towards preparing the technical specifications of the tender for the equipment. The three bodies the following days will sign a memorandum of collaboration for the exchange of Know-How for the above mentioned reason. Mr. Arseniou presented the experts, Mr. Goutzioulis and Mr. Michailidis to the Project Experts.

Right after that, Mr. Arseniou made a short presentation about the socio-economic profile of Arriana municipality, by focusing in the Social policy, Health and Welfare Sectors of the area. The purpose of this presentation was to share with the PBs an overview of the main characteristics of this remote area and the obstacles that the inhabitants are facing in reaching secondary health facilities. A short discussion followed the presentation, with comments pointing the similarities of the hosting municipality with ones in Bulgarian remote regions, as for instance PB8 and PB9. Information about the social programmes which are implemented in the two sides of the borders was also shared.

Mr. Kefalidis took the floor and shared in brief his view on the WP1 and WP2. He informed the participants that at the end of January LB is expected to have a contractor for external services and this will have a direct impact in coping with the significant delays of the activities under the WP2. This is based on the fact that a tender is currently open with a

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deadline on 18th of Jan 2019. He also ensured the partners that he will give every effort in order to have the internet and intranet functional soonest the possible. The contractor will be also asked to proceed immediately to the creation of the project LOGO and BRAND. Mr. Kefalidis gave the floor to Mrs. Zlatka Nikolova, expert on behalf of the PB7 (PB7 is the overall responsible body for the WP2), who informed the participants that part of the publicity material under the WP2 is already delivered. Mrs. Karamitopoulou on behalf of the PB5 (TRANSCOOP) also informed the participants that part of the publicity material is prepared, though logo and brand are needed before get in product line. As far as the local information seminars is concerned, Mr. Ivaylo Mitkov by the PB8 informed the experts that the local information seminar was successfully hosted in Krumovgrad Municipality while the representatives of Arriana Municipality informed the PBs that initial intention was the respective local information seminar to be held back to back with the transnational meeting and the PSC on 8th of January, but due to the delay of the tender for external expertise, this will have to move to a later stage.

Mr. Arseniou explained that WP1 is now running smooth, however reminded to all PBs their task to send the feedback for the 3rd Progress Report to the LB till 14th of Jan 2019. Additionally to that, he underlined the need all beneficiaries to upload in time their expenditures (verified or not), since a few days ago the JS Officer - Mrs. Jenya Dinkova - expressed worries about the fact that the forecasted expenditures to be done till the end of the year 2018 (estimated bit more than 20% of the total budget of the project) is not yet visible (in this percentage) within the MIS, most likely due to the fact that PBs despite the fact that have made expenditures, they have not yet imprinted them directly to the MIS.

A short break followed, during which the participants had the chance to communicate in a non-formal way about the priorities of each beneficiary, also to share ideas and recommendations. During the break a round table took place among the two Greek Municipalities and the representatives of the General Hospital of Komotini towards speeding up the tender procedures for the equipment. As the two representatives estimated, a realistic approach does not give space to announce the Equipment Tenders before the end of February.

After the break, the hosting partner gave the floor to Mr. Karamoschos, Director of the “Agency for Transnational Training and Development”-“TRANSCOOP S.A.”, in order to

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analyze the activities of the WP3: "Stocktaking" and collect the opinion of the PBs towards overcoming project delays. He informed the PBs about the development of the currently running research in the territory of the targeted areas (4 municipalities) and the tools which are used in order to reach proper and realistic results. A significant progress is accomplished by the PBs in the specific Working Package during the last months and the collaboration amongst the different actors is more than satisfying.

After the end of the specific WP, the floor was given to Prof. Styliani Kostopoulou, PB2-Aristotle University of Thessaloniki, who expressed her objections about a specific part of the minutes of the previous meeting which mentioned delays caused in the project by PB2. Prof. Kostopoulou clearly stated that PB2 submitted all due deliverables within the deadlines and in some cases long before the deadline. Mr. Kefalidis in response explained that there was no intention to apportion the PB2 about any delays to the project. Mr. Arseniou commented that the whole case is a clear misunderstanding and expounded the role and the importance of the beneficiary No2 for the project as well as its excellent collaboration with the PBs. He recommended that this should be imprinted in the minutes of the meeting. PB2 and the rest beneficiaries agreed.

The meeting continued with the WP4: "Developing Tools - Early Warning System" for the effective management of health information and the effective response of health services. (PB8 is responsible for the WP4). Taking the floor, Mr. Karamoschos made a brief analysis of the current situation of the activities. The representatives of the involved PBs took the floor in order to give an overview of the status of the progress. A detailed discussion took place about the digital data base and the tender specifications which need to be prepared. As Prof. Kostopoulou mentioned, PB2 has no foreseen staff cost for this task. As a solution, and in order to overcome this obstacle, PB5 and PB6 (also involved in the creation of the data base according to the AF) agreed to collaborate in order to prepare the specifications. Mr. Kefalidis thanked them for accepting to implement this part. As part of the same WP, representatives by PB9 informed the participants that 100% of the equipment is delivered while the expert of PB8 informed the PBs that they have received part of the equipment and rest of it is expected to be received within the next week.

A light lunch followed after which the meeting moved on with the WP5: "Designing Local Prevention Policy and Pilot Testing" (the overall responsible is PB6 which is in close

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cooperation with PB2, PB5 and PB7 for the proper implementation of the actions). Mr. Karamoschos outlined the work to be carried out for the activities in priority the months to follow and the involved PBs shared ideas and views. The WP5 is indeed one of the most important WPs since includes the design of the local health policy plans and the prevention policy as well as the pilot actions in each target area.

As far as the WP6 “Evaluation and Mainstreaming” is concerned (PB2 is the overall responsible partner) it was commonly agreed that is indeed early to examine the progress of the actions since previous actions (in which the specific WP is based) are not yet implemented. However, a brief review was made in order to check the foreseen activities and deliverables.

A very short break was made before the opening of the PSC.

Mr. Arseniou as representative of the hosting partner took the floor and made a SUM-UP of the discussed topics and the conclusions of the meeting. He reminded that PBs have to:

- Accelerate in order to catch up part of the missing time, however
- An update of the **timetable of the project** as well as of the **Procurement Plan/STTP** is in need in order to have a realistic plan the months to follow.

Answering to some PBs’ queries about the time of the next meeting, Mr. Kefalides responded that there are significant actions to be implemented before we set the time for the next meeting. The beneficiaries thanked PB3 for the warm hospitality and Mr. Arseniou on behalf of the Arriana Municipality thanked the PBs for being present and for the fruitful meeting.